# **SECURITY**SECURE STORAGE WITH ACCESS PROTECTION







# SAFE AND EFFICIENT SOLUTIONS FOR THE ORGANISATION OF COMPANY ASSETS AND OF VISITORS

Key management

Visitor management

Medication management

Weapons management



Are you also annoyed when keys and other sensitive objects are not ready at hand or consumables have not been reordered? Would you also like to have an effective idea to clear up the daily queue of visitors and service providers at the entrance?

We can show you how to store valuables securely and issue and return them quickly and easily to authorised persons. And we can also solve your regular visitor tailbacks - contactless, flexibly and around the clock.

# **YOUR ADVANTAGES**



service available 24/7



no staff required for handover



permanent overview of availability



safe and reliable storage



flexible access concept



seamless logging of all processes



reduction of shrinkage and losses



# ELECTRONIC KEY MANAGEMENT

# Secure storage and controlled removal of keys and other access media

Are you also tired of constantly searching for keys or wondering who used them last? Searching is annoying and time-consuming. With the INTIMUS-KEMAS key management you have more time for the essentials, namely to use the key, e.g. to fetch new materials from the stock or to unlock different offices.

The removal and return of a key via the system is always logged electronically. You now know exactly who used the key beforehand and can take action if necessary. This is a simple and professional way to enhance your company's security and optimise your own resources.



### 24/7 availability

Employees and external service providers have non-stop access to the resources.



### Specialised modules

Our modules have been optimised for different access media. This way you keep order and save space.



#### Key log

Complete documentation prevents manipulation, shrinkage and theft.



#### Access authorisation

With our user and role concept, you are maximally flexible and still retain full control.



### **Current key status**

You know where which key is at all times and thus avoid long search times.



## High-quality hardware

In the robust and high-quality systems your keys are protected from unauthorised access.



# RFID TRANSPONDERS ARE A PREREQUISITE FOR EFFECTIVE KEY MANAGEMENT.

These are connected to the keys and contain the information about the key. The transponder transmits the key's data to the key cabinet when the key is withdrawn and returned. It is insensitive to moisture and runs without a separate battery.



# POTENTIAL ACCESS MEDIA

There is a large variety of potential access media that are used in a company and have different storage requirements.

With our specialised modules you can organize your keys, key bundles or key cards in different sized drawers and compartments in an optimized, clear and space-saving way.





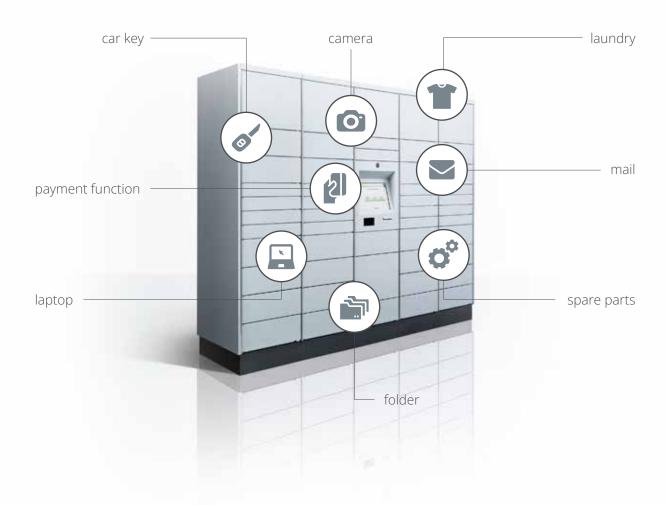




# **ALSO INTERESTING:**

Imagine you could also safely store other valuables in the module. Our systems are also suitable, for instance, for storing and issuing ...

- ... vehicle keys and vehicle registration documents
- ... laptops and company smartphones
- · ... documents and folders





# VISITOR MANAGEMENT

# Digital visitor management with added value

It is not only in larger companies that it is easy to lose track of which customers, applicants or external companies have entered and left the company and when. The manually filled out attendance list can have gaps, e.g. if the reception desk is temporarily not occupied or the employees allow their visitors to enter by themselves. Often, the factory gates are also no longer manned around the clock. With digital visitor management, you can reliably simplify the organisation of these events and at the same time relieve your employees of documentation tasks. The tried-and-tested system also spares your visitors long waits at reception.

You start with a professional first impression and always have an overview of all visitors.



#### 24/7 availability

Smooth and controlled access even outside office hours.



#### Automated issue & return

No more queuing at the reception desk and more time for the actual tasks.



# Optimised visit and appointment planning

This allows you to comply with contact restrictions and safety distances.



#### Contactless registration

Reduce personal contacts between staff and guests in your company to a minimum.



### Visitor log

Due to the complete documentation, you have an overview of the contact chains in your company at all times.



## High-quality hardware

In the robust and high-quality systems your keys are protected against unauthorised access.



# INDIVIDUAL AUTHORISATIONS FOR BRIEF OR LONG-TERM VISITORS

Via an interface to the access system, visitors can be assigned different access authorisations. These are recorded on the visitor badge and are temporarily valid. Thus, you enable visitors to pass through clearly defined doors, turnstiles or barriers without your employees having to be on site.

Long-term authorisations can also be issued, especially for recurring visitors such as suppliers or external cleaners. This guarantees quick registration for external companies and means that authorisations do not have to be updated on a daily basis. All accesses are fully documented and make visitor flows transparent.



# ACCESS REGULATIONS FOR VISITORS

Several options for registration are provided: On the one hand, visitors can register themselves in advance via the online portal, or the relevant employee creates their visitor in the system. For this process, contact data, date of visit, time and purpose of the visit are simply stored. Visitors can also register ad hoc at the terminal on site. The visitors receive a confirmation e-mail with a QR code or TAN, which they just present at the check-in terminal on the day of the visit. At the terminal, they then receive their visitor badge contactless and without a long wait. Even individual instructions for hygiene or safety guidelines can be confirmed here.

This is how you can make your visitor management paperless, efficient and compliant with data protection regulations.



# **CHECK-IN TERMINAL**

Check-in and check-out on the day of the visit is done via the intuitively usable terminal. A large touch display guides your visitors step by step through the menu. Several languages are also available on request.

Why not combine the module for visitor badges with a compartment or drawer module? If your visitors are not allowed to take personal items such as mobile phones, tablets or luggage onto the company premises, they can store them safely in this module for the duration of their visit. Often, not all doors can be opened with RFID badges. In that case, you can also place a key in it, which you can easily hand out when needed.

Just as things can be stored away from outside, you can also provide work equipment. For example, your own laptops or tools can be issued at the same time as the visitor badge upon registration.



# MANAGEMENT OF MEDICATIONS

### Medications always at hand with access control

Safety, storage and hygiene standards must be adhered to when handling medications. In order to prove compliance with hygiene requirements, corresponding record-keeping obligations must be fulfilled. No medication may be stored in such a way that unauthorised persons can access it. Medicine cabinets must therefore be lockable.

But does a lockable cabinet also help to log who has taken something and when? And who has the right key, especially when speed is of the essence?

INTIMUS-KEMAS narcotics safes can do both. Your medications are stored in a theft-protected manner and are quickly accessible to authorised persons. And since employees identify themselves at the medicine cabinet every time they take out a medicine, you know exactly who has had access.



#### 24/7 availability

Controlled and transparent access for staff around the clock.



### Inventory monitoring

You will receive a notification as soon as the stocks fall below the required minimum quantity.



#### **Electronic logging**

All operations are logged - including unauthorised attempts.



#### Fail-safe

With a multi-level fail-safe system, access to medicines is maintained even in the event of a power failure or no data connection.



#### Access authorisation

With our user and role concept, you are maximally flexible and still retain full control.



### High-quality hardware

Medicines are protected from unauthorised access in the robust and high-quality systems.



It is important that medication is stored in a dry place and protected from light to the extent possible, as some medications react to strong light irradiation (e.g. sunlight). Medication should always be stored with the outer packaging and the original package insert.

If you wish to store particularly expensive medications or addictive drugs safely, they can be additionally monitored via an RFID transponder or a weighing platform.

# **ALSO INTERESTING:**

You can store not only medications, but also medical products such as stethoscopes or protective equipment such as surgical gowns in the medicine cabinets. This allows you to have all important utensils protected in one place.



# HANDLING OF WEAPONS, AMMUNITION AND PEDS

Do you use weapons, ammunition and emergency call devices in your company and wish to grant access to them to authorised persons in a secure and documented manner?

In the case of an incident everything must be available quickly. And above all, the removals and returns should be documented. However, manual recording is very time-consuming and may have gaps.

To support your staff, all removals and returns of weapons are logged electronically on the INTIMUS-KEMAS system. This provides you with an error-free record of who had which weapon or personal emergency call device in use at which time, and you always have full control.



#### 24/7 availability

Non-stop controlled and transparent access for authorised persons.



### Transparent proof of use

Weapon, ammunition and emergency call device can be clearly assigned to a user. This minimises shrinkage and loss.



#### **Electronic logging**

All operations are logged - including unauthorised attempts.



#### Loading safety

The mount of the emergency call devices is also the charging station. Thus, the devices are ready for use at any time.



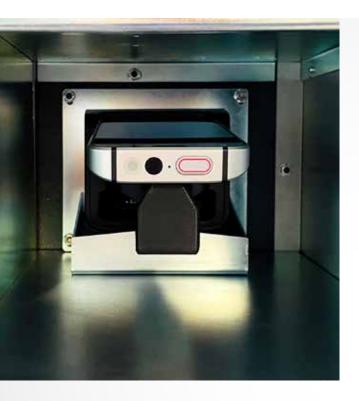
#### Access authorisation

With our user and role concept, you are maximally flexible and still retain full control.



### High quality hardware

In the robust and high-quality systems, weapons and ammunition are protected from unauthorised access.



# SAFEKEEPING AND HANDOVER OF DUTY WEAPONS, CELL KEYS AND PERSONAL EMERGENCY CALL DEVICES

According to Section 36 of the Weapons Act (WaffG), necessary precautions must be taken to prevent the loss of these items or the unauthorised taking of them by third parties. Firearms may only be stored separately from ammunition, unless they are stored in a security container [...]. So how do you store your weapons, keys and personal emergency call devices in such a secure way that third parties do not have access to them? And how do you provide proof of who used which weapon and when?

#### With INTIMUS-KEMAS it works like this ...

Keys and key rings are tagged with an RFID transponder. Now, each item is assigned to a depository in the compartment system. The transponders cannot be manipulated and contain information about the item and the assigned compartment. The software always shows whether there is a weapon or key in the compartment. In addition, the administration software creates the withdrawal authorisations for each employee. Identification is also possible via the 4-eyes principle. In this case, two employees or an employee and supervisor must confirm the removal. This ensures that the weapons are stored properly and securely. Only authorised persons have access and the electronic log provides proof of who removed a weapon/key for duty and when.

# **ALSO INTERESTING:**

Weapons and personal emergency call devices can also be tagged in advance with a RFID label. The system then recognises that the right weapon/key is in the depot. Personal emergency call devices must always be ready for use, which is why charging stations are also installed in the depots. In these, personal emergency call devices can be charged until the next deployment and are stored safely.





# PREVENTING THE REMOVAL OF OBJECTS

In high-security areas, keys and weapons must not be removed from the object by accident or, worse, intentionally. This can be prevented by a so-called removal prevention system.

When leaving the building, the employee identifies with their ID card or chip at a turnstile. An interface between the access system and the KEMAS system checks whether the key/weapon is in the compartment.

If everything is where it belongs, the employee can leave the facility.

# UNIQUE IDENTIFICATION— BIOVERIFY

Is the day-release prisoner or person released from prison really the person they appear to be? Has the visitor to the high security area registered with the correct identity? No, this is not James Bond. However, time and again we hear about fake identities in the news. Conventional methods such as photo comparison or height and eye colour often do not clearly identify the person. A more reliable method is to use biometric features such as fingerprints or palm vein recognition. Clearly digitised characteristics are compared with the existing data upon release or re-entry. In addition, multifactor authentication consisting of bioverify and employee ID card/chip also provides maximum security in companies.





# **VISITOR REGISTRATION**

Wherever increased security standards have to be observed, there are differences to a basic visitor administration. Generally, pre-registration by e-mail is often desirable in order to schedule the number of visitors. The visitor's permit and identity card or passport are required to be brought along. The documents will be handed in at the gate. In addition, a new photo will be taken and assigned to an ID number. With this new ID card, the visitor can enter the internal area and later leave again after a second check. A visitor compartment system is recommended for visitors' valuables such as keys or mobile phones. Personal valuables can be left here for the duration of the visit.

The validity period of access authorisations can also be defined. This allows service providers and permanent visitors to gain entry more quickly.

# **ABOUT INTIMUS & KEMAS**

INTIMUS has many years of experience in optimizing customers mail management & office processes with high quality solutions and highly professional Sales & Service teams. Thanks to the collaboration with KEMAS who is a German company located in Oberlungwitz and one of the leading suppliers in the field of customer- and employee-operated handover automation solutions based on RFID technology we take the next step introducing the process-oriented self-service solutions for the transfer of company assets (e.g. keys, mail, parcels, work equipment, tools, textiles, weapons, etc.). Local INTIMUS teams together with KEMAS will analyze the customer needs providing the best in class innovative solution. The intimus local teams will manage the full implementation and service to ensure the maximum excellent customer experience. You can find INTIMUS branches in Belgium, Luxemburg, Netherlands, Austria, Spain, France and Portugal.

# FURTHER INTERESTING SOLUTIONS ...



Fleet management



Work equipment management



Workwear logistics

Are you interested in one of the solutions presented or do you have any questions? Then please do not hesitate to contact us. Our team will be happy to receive your e-mail or phone call.



